



EMPLOYMENT APPLICATION: This information will be used to determine your eligibility for a position. This is not a promise of employment.

PERSONAL INFORMATION

Name (Last)	First	Middle Name	Social Security Number
Address: Number and Street		City	
State		Zip Code	Email
Home Phone Number ()	Cell Phone Number ()	Best time to contact you: <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> Any	Position you are applying:
Are you interested in: <input type="checkbox"/> Temporary <input type="checkbox"/> Temporary - Permanent <input type="checkbox"/> Direct Hire		Date Available:	
Pay Requirements: Hourly pay minimum: _____			
How did you find out about Orion Resources, LLC? <input type="checkbox"/> NJ.com <input type="checkbox"/> Website <input type="checkbox"/> Newspaper (Identify) <input type="checkbox"/> Other (Please Explain):			
Are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If employed, you must show documents that prove your identity and employment eligibility as required by the Immigration Reform and Control Act of 1986.</i>			

EDUCATION & SKILLS

Please list all education beginning with most recent. This information will be used in reference checks. Failure to answer all items in the following section may eliminate you from further consideration.

Name & Location of School	Degree	Major/Minor	Date Attended/Completed
High School/GED	<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/Trade School	<input type="checkbox"/> Yes <input type="checkbox"/> No		

SKILLS/CERTIFICATIONS/PROGRAMMING LANGUAGES: List technical or specialized skills/credentials (list type of license and name of state where issued), certifications, professional licenses, registrations held (include certification/registration number and expiration date) and knowledge of any computer software and software version. I.e: AutoCAD 2007. Use additional sheets and attach if necessary.

EMPLOYMENT HISTORY: List all employment including military service *starting with the most current position held*. This information will be used in reference checks. Failure to answer all items in the following section may eliminate you from further consideration.

Dates Employed (month/year) From: _____ To: _____		Position Title: _____	
Salary Start: \$ _____ /Hour	Salary Final: \$ _____ /Hour	Company Information: Company Name: _____	
Position was/is: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, hrs/wk _____		Address: _____ City: _____ State: _____	
Was this a temporary or direct position? <input type="checkbox"/> Temporary <input type="checkbox"/> Direct		Supervisor Information: Name: _____ Title: _____ Phone: _____ Ext. _____	Reason For Leaving: _____
Duties: _____			

Dates Employed (month/year) From: _____ To: _____		Position Title: _____	
Salary Start: \$ _____ /Hour	Salary Final: \$ _____ /Hour	Company Information: Company Name: _____	
Position was/is: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, hrs/wk _____		Address: _____ City: _____ State: _____	
Was this a temporary or direct position? <input type="checkbox"/> Temporary <input type="checkbox"/> Direct		Supervisor Information: Name: _____ Title: _____ Phone: _____ Ext. _____	Reason For Leaving: _____
Duties: _____			

REFERENCES

(List three employment references)

NAME: First and Last	OCCUPATION AND ASSOCIATION TO CANDIDATE	TELEPHONE WITH EXTENSION
1.		()
2.		()
3.		()

APPLICANT UNDERSTANDING AND AGREEMENT

Thank you for your display of interest in Orion Resources, LLC by completing this application. Be assured that our management decision on employment is based on conscientious matching of job requirements with applicant skills and qualifications without regard to race, color, creed, religion, sex, age, national origin, ancestry, physical disability, military disability or veteran status. The intent of our employment effort is to derive positive benefit through the best utilization and development of human resources.

Please read the following carefully and sign only after you have completed the application.

CRIMINAL RECORD INFORMATION

All Applicants: Exclude any records expunged, annulled, sealed, or discharged under first-offender law

During the past ten years, have you ever been convicted of, plead guilty to, or received probation, deferred adjudication, or any other type of alternative method of supervision or correction for a misdemeanor, having a penalty of imprisonment or a fine of more than \$500, or a felony? (Answering Yes is not an automatic bar to employment but will be considered in relation to specific job requirements.)

Yes No

If Yes, explain: _____

Have you been convicted of a crime (exclude minor traffic cases; include DUIs/DWIs)?

If yes, describe: _____

Yes No

Are criminal charges now pending against you?

If yes, describe: _____

Yes No

Certificate of Candidate

General: I have submitted this form to Orion Resources, LLC for the purpose of obtaining assistance in securing full-time, temporary, or contract employment. I understand that I will never be charged a fee by Orion Resources, LLC. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate Orion Resources, LLC to further process my application. I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to be the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize all persons listed above (and on the accompanying resume, if any) to give Orion Resources, LLC any and all information concerning my previous employment and education and any pertinent information they may have, personal or otherwise, and release all parties, such persons and Orion Resources, LLC, from liability for any damage that may result from furnishing same to Orion Resources, LLC.

Temporary / Contract Employment: If employed as a temporary or contract employee, I understand that I will be an employee of Orion Resources, LLC, and not the client of Orion Resources, LLC. If employed, I further understand that my employment is at will and is not guaranteed for any specific time and may be terminated at any time for any reason by either Orion Resources, LLC or myself. I further understand that a contract will exist between Orion Resources, LLC and each client to whom I may be assigned which may require the client to pay a fee to Orion Resources, LLC in the event I accept direct employment with the client. I agree to notify my Orion Resources, LLC recruiter immediately should I be offered direct employment by a client (or by a referral of the client to any subsidiary or affiliated company), either for a full-time, temporary (including assignments through another agency), or consulting positions while I am on assignment with that client of Orion Resources, LLC.

References: I understand that Orion Resources, LLC may obtain a consumer and/or investigative consumer report for employment purposes that may include information as to my character, general reputation, personal characteristics, and mode of living, work experience and performance, along with reasons for termination of past employment. The report may also contain a records check of criminal, education, degrees, professional licenses and/or certification records depending on the position. By signing this application, I authorize the procurement of a consumer and/or investigative consumer report by Orion Resources, LLC as part of the pre-employment background investigation and if hired, at any time during my employment and I further give Orion Resources, LLC my consent to use the results of this background check(s) for the purpose of employment and allow Orion Resources, LLC to present the results of these check(s) to any and all clients of Orion Resources, LLC for the purpose of attempting to gain employment for me. I further hold Orion Resources, LLC harmless for the results of these check(s).

Consent: I consent to having my body fluids analyzed for the presence of controlled substances in my body as part of the pre-employment physical examination if required or at anytime during employment at the sole request of Orion Resources, LLC. I authorize any duly licensed medical and/or nursing personnel acting on the behalf of Orion Resources, LLC to draw blood specimens and/or urine specimens from my body for the purpose of determining the presence of controlled substances in my body. I further understand that the results of these tests will be held confidential and is used only for the purpose of employment and I further give Orion Resources, LLC my consent to use the results of this testing for the purpose of employment and allow Orion Resources, LLC to present the results of this testing to any and all clients of Orion Resources, LLC for the purpose of attempting to gain employment for me. I further hold Orion Resources, LLC harmless for the results of this testing

By signing and submitting this disclosure statement, I agree to its terms and conditions.

APPLICANT'S SIGNATURE: _____

DATE: _____